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**Minutes of the Ordinary Meeting of the Friends of Badock's Wood
to be held on Tuesday 22nd November 2016 at 7.30 p.m.
The Greenway Centre, Doncaster Road, Southmead, BS10 5PY**

Present: Clare Bishop, Lorna Hughes, Graham Mullan (webmaster), Roger Moses (Bird Group), Geoff Perrett (Treasurer), Frances Robertson (Secretary), Mike Townsend (Bird Group and Litter), Tony West (Chair), Linda Wilson (Management Plan Co-ordinator)

Apologies: Alan Aburrow, Christine Callanan

1. Proposed amendments to Constitution

Frances outlined that she was proposing additions to the Constitution that would add in the role of the Management Committee including spending authority for the Committee, how an Ordinary Meeting can be called, what constitutes a Member of FOBW.

The meeting agreed that this was useful and it was also considered important to add a paragraph about how the Group could be wound up and how any monies and assets would be dealt with. Graham offered to draft this section. **Action: Graham**

Amended Constitution to be submitted for approval to the 2017 AGM. **Action: Frances**
Although the number of Ordinary Meetings is not prescribed by the Constitution the group has tended to meet Quarterly but fewer members are attending. This was thought because most members enjoy the wood not meetings and as there is no real "threat" to the wood they can see little point in attending. Frances was suggesting cutting the meetings to just 2 a year but making them more interesting with speakers and less business and by opening up Committee meetings to all anyone interested in the Business of the meeting could attend those.

This was agreed and there would be 2 meetings in 2017 – March AGM and September. Linda offered to be the Speaker at the March AGM and bring the archaeological finds from the Badock's Wood Bronze Age Burial Mound that are held at the University of Bristol. Roger offered to do an owl pellet talk for the September meeting. **Action: Linda and Roger**

2. Management Plan update

Linda and Frances had met to discuss the format and revisions to the Management Plan following a revised layout from A Guide to Management Planning by Mike Alexander
<http://www.software4conservation.com/Data/Sites/1/manuals/CMSPlanningGuide.pdf>

This had been agreed as a suitable format with Sarah Tyler at BCC

The review of the Management Plan had been advertised in the September and October FOBW newsletters and would also be advertised again in December's. Press Releases had gone out and individuals had been contacted for their expert input - in particular Bristol Naturalists' Society members who have led walks in Badock's Wood for FOBW.

The pond will be added into the main Management Plan.

Deadline for comments had been set at 19th December but no comments had yet been received. As previously discussed no major changes were expected and Sarah had agreed with Frances that aspirational actions should be included within the Plan but with that caveat.

Action: Linda and Frances

3. Events and Activities

Frances updated the meeting on forthcoming events – 3rd December Serge Chapman from Southmead Development Trust was leading a litter pick in Trymside Open Space and 10th December FOBW was holding a Tree Dressing event by the mosaics.

Mike reported that the January litter pick would not take place.

Mike reported that he was in discussion with Tony Smith regarding monitoring of wildlife in the pond and a potential public pond dipping led by Tony. Dates to be arranged.

Woodland conservation tasks were still on hold due to vandalism and would now await the new Management Plan and Action Plan and discussions with BCC about what they will support FOBW doing in the wood.

4. Keeping Badock's Wood Lovely Leaflet

Copies of this proposed leaflet were discussed and members present volunteered to look at it and make suggestions on content and language. Specific comments from those present were noted by Frances who is working with the designer. It was agreed to stick with an A4 format as this would make it stand out more from the many A5 flyers people get through their doors. **Action: ALL**

5. Finances / Fundraising

As previously agreed Roger Moses has now been set up as a signatory to the FOBW account (two signatures are always needed to withdraw money / sign cheques)

It was noted that we had £80 Bristol Pounds and the leaflet designer will accept this local currency in part payment of her invoice.

No fundraising needed at present as no current project plans. Any Other Business

6. Approval of Notes of Previous Meeting held 13th September 2016

Agreed.

7. Matters arising not already covered on the agenda

Northern Gateway access

Alan and Frances had attended the meeting on 7th November organised by the Neighbourhood Partnership Coordinator with stakeholders, Councillors and Council officers. There was still no resolution however the NP Coordinator and the Design Officer were still keen to enlarge the entrance for easier large wheelchair access despite concerns regarding the potential to open it up again to motorbikes. FOBW had pushed hard for a mechanism for reinstatement and retainment of finance to ensure this if the problem of motorbikes occurred. No minutes of the meeting had been received but Frances had taken notes and sent her notes of the meeting to Keith Houghton, the Brentry, Henbury and Southmead NP Coordinator and to Sarah Tyler in Parks Dept. A follow up meeting had been agreed to take place within a couple of weeks but no date had yet been set.

FOBW member also expressed concern that a widened gateway that did not shut would allow dogs to escape onto the busy road.

Steps refurbishment.

This had briefly been mentioned at the Access meeting as something that could fall within the access project funding but time had run out for discussing it.

Benches

Tony reported that he had oiled the benches / sculptures.

8. Next Meetings:

AGM 21st March 2017 at 7.30 p.m. in the Greenway Centre.

September – date to be confirmed.